



# Notice of Viking Academy Trust Annual General Meeting (AGM)

Monday 29<sup>th</sup> January 2018, 6-7pm at Ramsgate Arts Primary School

(Company No.09449979)

Notice is hereby given that the Annual General Meeting (the "Meeting") of Viking Academy Trust (the "Trust") will be held on 29 January 2018 to transact the following business:

No	Agenda Item	Purpose	By Whom	Time
<b>1. Procedural (part one)</b>				
1.1	Welcome & Introductions	Receive	Chair	5 min
1.2	Apologies for absence	Receive	COO	1 min
1.3	Confirmation of 2016-17 AGM minutes (January 2017)	Approve	Trust	1 min
1.4	Matters arising from the minutes	Discuss	Attendees	5 min
<b>2. Business (part two)</b>				
2.1	Chair's report to include adoption of the annual report and accounts to 31.8.17	Receive and discuss	Chair	10 min
2.2	Resolution of appointment of Hacker Young as Company's auditors 2017-2018	Receive	Trust	1 min
2.3	Trust achievements 2017-2018 & priorities for the year ahead	Receive	Executive Head	10 min
2.4	Any proposed changes to the articles of association	Receive	Chair	1 min
2.5	Appointment/retirement of members	Receive	Members	5 min
2.6	Resignation/retirement/election of directors	Receive and discuss	Members	5 min
	Trustees to propose new Trustee and new Financial, Audit & Risk Committee member			
2.7	Questions from those in attendance - invited in advance for return to the Chief Operations Officer by email by 22 January 2018	Discuss	Attendees	10 min
2.8	Date of 2018-2019 AGM			
2.9	Any other urgent business	Receive	Attendees	5 min
	Closing remarks	Receive	Chair	1 min

Cheryl Southern, Chief Operations Officer (Interim)

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